



Date: 11th May 2022

You are summoned to a meeting of the Finance and General Purposes Committee to be held at the Civic Hall on Monday 16th May 2022 at 8pm.

Press and public are welcome to attend the meeting, and members of the public may ask questions under item 2. Please contact the Town Clerk at haf.barlow@poyntontowncouncil.gov.uk or telephone 01625 872238 for details.

Yours faithfully,

A handwritten signature in cursive script that reads 'Haf Barlow'.

Haf Barlow
Town Clerk

AGENDA

1. To note if anyone attending, or present, at the Working Group meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve the minutes of the previous meeting held on 7th March 2022.
6. To receive and consider the action log for 2021-2022.
7. To note the action taken under SO51
 - a. To approve the use of Village Improvement Earmarked Reserves to fund the bench repairs in the Shared Space
 - b. To approve the use of the Village Improvement Earmarked Reserves to fund the planting of the long flower bed outside the Civic Hall if S106 funding is not available.
8. To receive and consider the statement of accounts for the Financial Year 2021-2022.
9. To receive and consider the current Earmarked Reserves and to consider any recommendations to the Town Council.
10. To receive and consider the Annual Governance and Accountability Return 2021-2022 and recommend responses for section 1 to Town Council.

11. To receive and consider the report on the internal audit for 2022 and to approve the action plan for recommendation to the Town Council.
12. To approve the risk assessment for 2022-2023 for recommendation to the Town Council.
13. To receive an update from the Clerk on the purchase of a replacement server for the Town Council.
14. To receive and consider a report from the Deputy Clerk on the Town Council's payroll contract and agree the recommendations contained therein.
15. To receive the list of direct debits and for the Chair, Vice Chair and one other Councillor to approve the list for payment for 2022-2023.
16. To approve the bank mandate for 2022-2023.
17. To note that the Chair has verified the bank reconciliation for February, March 2022.
18. To receive the payment schedules for February, March as verified by the Chairman
19. Any communication messages arising from this meeting.