

MINUTES OF THE TOWN COUNCIL MEETING HELD AT 8.00PM ON MONDAY 18<sup>TH</sup> FEBRUARY 2013 IN THE COUNCIL CHAMBER, CIVIC HALL, POYNTON.

PRESENT

Mayor: Cllr Mrs S Horsman

Cllrs: Cllr G Bartos, M Beanland, L A Clarke, C Gorst, I Hollingworth, Ms R Horsman, P Hoyland, H Murray, Mrs J Saunders, A Smith and I Thornton-Maddocks

85. Declaration of Acceptance of Office

The Mayor welcomed Cllr Ian Hollingworth to his first meeting of the full Town Council, and proposed that members note the Declaration of Acceptance of Office from Cllr Hollingworth, which had been signed by him on 10<sup>th</sup> January, and witnessed by the Clerk.

**RESOLVED: That the Declaration of Acceptance of Office signed by Cllr Hollingworth is noted (NC)**

86. Apologies for absence

Cllrs. G King, Mrs J Sewart, M C G Sewart, G Smith and R E West

87. Absent

Cllr B Lewis

88. Declarations of Interest/Requests for Dispensation

None

89. Previous meeting minutes of 7<sup>th</sup> January 2013

**RESOLVED: That the minutes of the Town Council meeting held on 7<sup>th</sup> January 2013 be approved as an accurate record, and signed by the Mayor (NC)**

## 90. Mayor's Announcements

The Mayor had attended the 30<sup>th</sup> Anniversary service and reception at Poynton Christian Fellowship on Sunday 27<sup>th</sup> January 2013. The Mayor's account of her attendance at this event is held by the Clerk.

**RESOLVED: That the Mayor's announcements are received (NC)**

## 91. Minutes of the Standing Committees

**RESOLVED: That the minutes of the Planning and Environment meeting held on 3<sup>rd</sup> December 2012 be received and adopted (NC)**

**RESOLVED: That the minutes of the Finance and General Purposes meeting held on 3<sup>rd</sup> December 2012 be received and adopted (NC)**

**RESOLVED: That the minutes of the Community, Order and Public Safety meeting held on 10<sup>th</sup> December 2012 be received and adopted (NC)**

**RESOLVED: That the minutes of the Facilities, Infrastructure and Economic Development meeting held on 17<sup>th</sup> December 2012 be received and adopted (NC)**

**RESOLVED: That the minutes of the extraordinary Finance and General Purposes meeting held on 7<sup>th</sup> January 2013 be received and adopted (NC)**

**RESOLVED: That the minutes of the Facilities, Infrastructure and Econ. Development meeting held on 14<sup>th</sup> January 2013 be received and adopted (NC)**

**RESOLVED: That the minutes of the Planning and Environment meeting held on 14<sup>th</sup> January 2013 be received and adopted (NC)**

Cllr Murray mentioned that there is necessarily a delay between the production of the minutes and when they appear on the Town Council website. This is because the records need to be approved and signed off by the Chairmen of the respective Standing Committees, or the Mayor where Town Council records were concerned. Cllr Murray went on to suggest that it would be useful to have a note on the website to this effect. Both Cllr A Smith and the Clerk agreed, with the Clerk agreeing to action this.

## 92. Procedure for Complaints

The Clerk began by explaining that the last time this item was presented at Town Council it was apparent that the procedure was taken directly from the

standard model provided by Cheshire East. Members observed and agreed at the last Town Council meeting that this did need to be more tailored for the purpose of the Town Council's own complaints process. The Clerk has revised the documentation accordingly and believes this is now fit for purpose.

Cllr Murray provided some background and examples on the working of the complaints procedure in general. He explained that the Code of Conduct is aimed primarily at areas of illegality.

The Clerk added that if this is approved it will feature on the Town Council website and will be accessible to all. The Clerk noted that the Poynton Town Council is also perfectly entitled to have its own internal complaints procedure, provided that residents are informed that they also have the option of referring complaints to the Monitoring Officer at Cheshire East.

**RESOLVED: That the new Code of Conduct is approved and adopted by Poynton Town Council (NC)**

93. A6 to Manchester Airport Relief Road

**RESOLVED: That the Town Council's formal response to Phase 1 of the public consultation on the A6 to Manchester Airport Relief Road scheme is noted (NC)**

The meeting concluded at 8.30 pm