

POYNTON WITH WORTH TOWN COUNCIL

Civic Hall, Poynton

Date: 25th April 2013

You are summoned to a meeting of the Management and Establishment Committee to be held at **8pm on Tuesday 30th April** at the Civic Hall, Poynton.

AGENDA

1. Apologies for absence
2. Declarations of Pecuniary or Other Interests
3. To approve the minutes of the meeting held on 19th March 2013
4. To consider the appointment of a Selection Panel for the recruitment of a part-time Adult Health and Wellbeing Coordinator
5. To consider a written brief from the Town Clerk concerning the Town Council's involvement in the Annual Town Assembly
6. To consider draft changes made to the Town Council's Complaints Procedure by the Standing Orders Working Group, with a view to recommending them to the Town Council
7. To note action taken under SO 51 concerning the flying of the Union Flag at half mast on the occasion of Baroness Thatcher's funeral

Yours Faithfully,

**MALCOLM ADAMS
TOWN CLERK**