

**POYNTON WITH WORTH TOWN COUNCIL**

**Civic Hall, Poynton**

Date: 24<sup>th</sup> June 2015

You are summoned to a meeting of the Management and Establishment Committee to be held at **6.45pm (please note early start time)** on **Monday 29<sup>th</sup> June 2015** at the Civic Hall, Poynton.

**AGENDA**

**PART A**

1. Apologies for absence.
2. Declarations of Disclosable Pecuniary or Other Interests.
3. To approve the minutes of the meeting held on 16<sup>th</sup> December 2014.
4. To review the composition of the Standing Orders Working Group (previously comprising Cllrs Mrs J Sewart, M Beanland, G King and the Clerk).
5. To receive a letter dated 30<sup>th</sup> April 2015 from the Clerk to the then Acting Chairman of M&E, with formal notice of the Clerk's decision to take early retirement.
6. To receive a written update from the Clerk on staffing.

**PART B**

**The public and media are not admitted to PART B of this meeting –  
Town Council Standing Order 71(b)(i) refers**

7. To consider nominations for the Town Council's Civic Awards for 2015.

Yours Faithfully,

**MALCOLM ADAMS  
TOWN CLERK**