

POYNTON WITH WORTH TOWN COUNCIL

Civic Hall, Poynton

Date: 29th June 2016

You are summoned to a meeting of the Management and Establishment Committee to be held at **8.30pm on Monday 4th July 2016** at the Civic Hall, Poynton.

AGENDA

Part A

1. Apologies for absence.
2. Declarations of disclosable pecuniary or other interests.
3. To approve as an accurate record the minutes of the meeting held on 11th April 2016.
4. To note the National Joint Council for Local Government Services (NJC) new pay scales for 2016-17 and 2017-18.
5. To note and consider the remit of the Management and Establishment Committee.

Part B

The public and media are not admitted to Part B of this meeting – Town Council Standing Order 71(b) (i) refers

6. To receive and consider a report from the Clerk on staffing.
7. To consider if Items 69 and 71 of the Committee Minutes for 29th March 2016 be moved to Part A.
8. To consider the proposals from the Civic and Youth Awards Panel for the 2016 Awards.
9. To consider and agree any communication messages arising from this meeting.

Yours faithfully,

**Liz Osborn
Town Clerk**