

MINUTES OF THE MANAGEMENT AND ESTABLISHMENT COMMITTEE
MEETING HELD AT 8.00PM ON MONDAY 3RD OCTOBER 2016 AT THE CIVIC
HALL, POYNTON.

PRESENT

Chairman: Cllr Mrs N Wylie

Cllrs: L A Clarke and Mrs J Saunders

6. Apologies for absence

Cllr C Gorst, I Hollingworth and H Murray

7. Declarations of disclosable pecuniary or other interests

None.

8. Approve as an accurate record the minutes of the meeting held on 4th July 2016

RESOLVED: That the minutes of the meeting held on 4th July 2016 are approved as an accurate record (NC)

9. Proposed opening hours of the Civic Hall for Christmas and New Year 2016/17

Members considered the proposed opening hours of the Civic Hall for Christmas and New Year 2016/17 and the following was proposed:

- That the day of closure for Christmas 2016 will be confirmed subject to CE holiday dates when they become available.
- That the staff lunch will be held on either 22nd/23rd December 2016 subject to the closure date for Christmas 2016.
- That the evening opening of the Civic Hall from 28th to 30th December 2016 will be confirmed subject to staff availability.

RESOLVED: That the report is received and is subject to CE holiday dates, the Clerk has the discretion to move the lunchtime closure date as noted and that the Civic Hall is open in the evening from 28th to 30th December 2016 subject to staff availability (NC)

10. Communication Messages

RESOLVED: That the Christmas/New Year 2016/17 opening hours are communicated in due course (NC)

Part B

The public and media were not admitted to Part B of this meeting – Town Council Standing Order 71(b) (i) refers

Meeting End Time: 8.30pm