



**Civic Hall, off Park Lane, Poynton, Cheshire, SK12 1RB**

Date: 5<sup>th</sup> July 2017

You are summoned to a meeting of the Management and Establishment Committee to be held on Monday 10<sup>th</sup> July 2017 at 7.15pm in the Civic Hall, Poynton.

Yours faithfully,

Liz Osborn  
Town Clerk

**Agenda**

**Part A**

1. To note if anyone attending, or present, at the Committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve as an accurate record the minutes of the previous meeting of the Management and Establishment Committee meeting held on 3<sup>rd</sup> April 2017.
6. To consider name badges for members and the deputy mayor, and a deputy mayor's consort badge.
7. To note the remit for the Management and Establishment Committee.
8. To consider and agree any communication messages arising from this meeting.

## **Part B**

**The public and media are not admitted to Part B of this meeting – Town Council Standing Order 71(b) (i) refers**

9. To consider nominations for the Town Council's civic awards for 2017.
10. To receive and consider a report from the town clerk on staffing.
11. To receive and consider an update on the recruitment process for the new building supervisor post.