



Civic Hall, off Park Lane, Poynton, Cheshire, SK12 1RB

Date: 20th September 2017

You are summoned to a meeting of the Management and Establishment Committee to be held at 8pm on Monday 25th September 2017 in the Civic Hall, Poynton.

Yours faithfully,

Liz Osborn
Town Clerk

Agenda

Part A

1. To note if anyone attending, or present, at the Committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve as an accurate record the minutes of the previous meeting of the Management and Establishment (M&E) Committee meeting held on 10th July 2017.
6. To consider and agree any communication messages arising from this meeting.

Part B

The public and media are not admitted to Part B of this meeting – Town Council Standing Order 71(b) (i) refers

7. To receive and consider an update from the town clerk on staffing issues.