

MINUTES OF THE TOWN COUNCIL MEETING HELD AT 8.05PM ON MONDAY 19TH JUNE 2017 AT THE CIVIC HALL, POYNTON.

PRESENT

Chairman: Cllr Mrs S-J Gilmore

Cllrs: M Beanland, L Berry, L A Clarke, T Holbrook, Mrs R Horsman-Johnson, Mrs S Horsman, G King, H Murray, L Podmore, Mrs J Saunders and Mrs N Wylie

Opening Prayer

14. Anyone attending or present at the Committee meeting declares that they are making, or intend to make, an audio recording and/or film the meeting

The shorthand assistant confirmed that the meeting is recorded for the purposes of minute taking and the recording is deleted within a week when the draft minutes are produced. There was no other declaration at the meeting.

15. Questions to the Mayor

There were no questions to the Mayor. There were no members of the public in attendance.

16. Apologies for absence

Cllrs C Gorst, I Hollingworth, Mrs T Lorde, Mrs J Sewart, G Smith and Mrs N Wylie.

17. Declarations of disclosable pecuniary or other interests

None.

18. Approve previous meeting minutes

RESOLVED: That the minutes of the Annual Town Council meeting held on 15th May 2017 are approved as an accurate record (11 for, 1 abstention)

19. Mayor's engagements/announcements

As attached.

RESOLVED: That the report is received (NC)

20. To receive and consider the internal audit report, 2016/17 by JDH Business Services Ltd

RESOLVED: That the internal audit report, 2016/17 by JDH Business Services Ltd is received (NC)

21. Receive and consider the Financial Statements/Annual Return for 2016/17

a) Approve and sign the Annual Governance Statement in the Annual Return for 2016/17.

RESOLVED: That the Annual Governance Statement in the Annual Return for 2016/17 is approved and signed by the Mayor. That the Clerk will confirm with the internal auditor whether the deposit for allotments should be kept in a separate account (NC)

b) Approve the Financial Statements for 2016/17 (as recommended by Finances and General Purposes Committee on 12th June 2017) and give approval for the Mayor to sign them.

RESOLVED: That the Financial Statements for 2016/17 (as recommended by Finances and General Purposes Committee on 12th June 2017) are approved and signed by the Mayor (NC)

c) Approve and sign the Accounting Statement in the Annual Return for 2016/17.

RESOLVED: That Accounting Statement in the Annual Return for 2016/17 is approved and signed (NC)

d) Approve and sign the Asset Register.

RESOLVED: That the Asset Register is approved and signed by the Mayor (NC)

22. Approve the re-appointment of JDH Public Sector Services as Internal Auditors.

From discussion, members agreed that to consider the re-appointment of JDH Public Sector Services as Internal Auditors the view of the Chair of the F & GP committee is sought and there should be a market cost comparison of the services available.

RESOLVED: That the re-appointment of JDH Public Sector Services as Internal Auditors is referred for consideration to the F & GP committee with delegated authority to make a decision (NC)

23. Review and approve the Town Council's Risk Assessment for 2017/18.

RESOLVED: That the Town Council's Risk Assessment for 2017/18 is approved subject to the two actions noted, that the clerk bring forward under item 21 an updated community resilience plan and a disaster recovery plan and under item 4 concerns of compliance with the fidelity guarantee policy (NC)

24. Receive and approve the revised Town Council calendar of meetings for 2017/2018

RESOLVED: That the revised Town Council calendar of meetings for 2017/2018, including May and June 2018 is approved (NC)

25. Receive and adopt the minutes of Standing Committees

RESOLVED: That the minutes of the Management and Establishment committee meeting held on 9th January 2017 and the resolutions contained therein be adopted by full Council (NC)

RESOLVED: That the minutes of the Facilities, Infrastructure and Economic Development committee meeting held on 27th March 2017 and the resolutions contained therein be adopted by full Council (NC)

RESOLVED: That the minutes of the Community, Order and Public Safety committee meeting held on 24th April 2017 and the resolutions contained therein, subject to correcting the minor typographic error, be adopted by full Council (NC)

RESOLVED: That the minutes of the Planning and Environment meeting held on 8th May 2017 and the resolutions contained therein be adopted by full Council (NC)

RESOLVED: That the minutes of the Finance and General Purposes committee meeting held on 8th May 2017 and the resolutions contained therein be adopted by full Council (NC)

RESOLVED: That the minutes of the Planning and Environment meeting held on 22nd May 2017 and the resolutions contained therein be adopted by full Council (NC)

26. Consider and agree any communication messages arising from this meeting

The following communication messages were agreed:

- The period for the exercise of public rights to view the unaudited accounts for the year ended 31st March 2017 to be published on the Town Council website and the noticeboard.

RESOLVED: That the communication message as stated is agreed subject to the Clerk clarifying if the trial balances can be seen by members of the public (NC)

Members discussed the development of a Town Council Facebook page. The Facebook page would only be used for stating communication with clear guidelines for use maintained. From discussion, a member expressed their concern about the delay in setting up the Facebook page.

RESOLVED: That the Communication Task and Finish Group report to the F&GP committee meeting on 24th July 2017 with a proposal on how to take forward the development of a Town Council Facebook page (NC)

The meeting concluded: 8.45pm.