

MINUTES OF THE TOWN COUNCIL MEETING HELD AT 8.15PM ON MONDAY
18TH JUNE 2018 AT THE CIVIC HALL, POYNTON.

PRESENT

Chairman: Cllr Mrs S-J Gilmore

Cllrs: L Berry, L A Clarke, G King, I Hollingworth, Mrs J Sewart and M Sewart

Officers in attendance: L Osborn (Town Clerk), H Barlow (Deputy Town Clerk) and T Juss (Minute Taker)

Opening Prayer

20. Anyone attending or present at the Committee meeting declares that they are making, or intend to make, an audio recording or film the meeting

The Minute taker confirmed that the meeting is recorded for the purposes of minute taking and the recording is deleted within a week when the draft minutes are produced. There were no other declarations of a recording of the meeting.

21. Questions from members of the public

A resident addressed the meeting to object to the large pipe work which is exposed at the back and side of 1 London Road South. This affects the visual amenity of the area particularly as it is the principal crossroad and it could have been better designed. The resident explained that he has written to Cheshire East Council on the issue and they have classified this as a Priority 3. The resident requested the support of Poynton Town Council on the issue.

A Member explained that when the Town Council were presented with the original planning permission the metal chimneys across the roof were not included or expected. It was proposed that the matter will be included on the next agenda of the Planning and Environment committee meeting or, if considered necessary, addressed at an earlier stage and progressed with Cheshire East Council. The Deputy Clerk will keep the resident informed of progress on the issue.

RESOLVED: That the issue of the pipe work which is exposed at the back and side of 1 London Road South will be included on the next agenda of the Planning and Environment committee meeting or, if considered necessary, addressed at an earlier stage and progressed with Cheshire East Council. The Deputy Clerk will keep the resident informed of progress on the issue (NC)

Members of the public left the meeting.

22. Apologies for absence

Cllrs M Beanland, C Gorst, Mrs S Horsman, Mrs R Horsman-Johnson, L Podmore, Mrs T Lorde, H Murray, Mrs J Saunders, G Smith and Mrs N Wylie.

23. Declarations of disclosable pecuniary or other interests

There were none.

24. Approve the minutes of the Annual Town Council meeting held on 14th May 2018.

RESOLVED: That the minutes of the Town Council meeting held on 14th May 2018 are approved as an accurate record (NC)

25. Receive and note the Mayor's engagements/announcements.

RESOLVED: That the report is received with thanks (NC)

26. Receive and consider the internal audit report for 2017/18 by JDH Business Services Ltd and to receive and note the action plan as approved by the Finance and General Purposes Committee on 4th June 2018.

Members have received the internal audit report for 2017/18 by JDH Business Services Ltd and the action plan as approved by the Finance and General Purposes Committee on 4th June 2018. The Clerk and Deputy Clerk spoke on the internal audit report and the action plan. The Deputy Clerk explained that with regard to the Omega accounting system the RBS have assured the Town Council that the issue with the receipting system will be fixed in the next upgrade of the system which is expected in June or July 2018. Until then the Deputy Clerk continues to print hard copies of receipts to ensure the correct information is maintained particularly for auditing purposes.

The Clerk concluded that this is a very good and healthy audit.

On behalf of the Town Council, a Member expressed thanks and congratulations to the Clerk, Deputy Clerk and the Chair of the Finance and General Purposes committee, Cllr Gorst, for their efforts and the resulting audit.

RESOLVED: That the internal audit report for 2017/18 by JDH Business Services Ltd and the action plan as approved by the Finance and General Purposes Committee on 4th June 2018 is noted and received with thanks to the Clerk, Deputy Clerk and the Chair of the Finance and General Purposes committee (NC)

27. Receive and consider the Town Council's Financial Statements and Annual Governance and Accountability Return (AGAR) 2017/18 as recommended by the Finance and General Purposes Committee

- a) Receive, approve and sign Section 1 - Annual Governance Statement 2017/18
- b) Receive the Financial Statements (unaudited) for 2017/18
- c) Receive, approve and sign Section 2 - Accounting Statements 2017/18
- d) Receive, approve and sign the Asset Register

The Clerk spoke on each of the items. It was noted that the Council title should read as Poynton with Worth Town Council. The Clerk noted this for future reference and on this occasion will include a covering note to the auditor with the documentation.

RESOLVED: That the Town Council's Financial Statements and Annual Governance and Accountability Return (AGAR) 2017/18 as recommended by the Finance and General Purposes Committee are received.

That the Annual Governance Statement in the Annual Return for 2017/18 is approved and signed by the Mayor and Clerk (NC)

That the Financial Statements for 2017/18 (as recommended by the Finance and General Purposes Committee on 4th June 2017) are approved and signed by the Mayor and Responsible Financial Officer (NC)

That the Accounting Statements in the Annual Return for 2017/18 are approved and signed by the Mayor (NC)

That the Asset Register is approved and signed by the Mayor (NC)

28. Review and approve the Town Council's risk assessment for 2018/19.

The Clerk spoke on the Town Council's risk assessment for 2018/19. Members noted the following points:

Page 4; there is an omission with regard to GDPR, it is not defined and the level of risk is not distinguished. Also the level of Privacy impact is not stated.

RESOLVED: That the Town Council's risk assessment for 2018/19 is received. That the risk assessment for 2018/19 is accepted subject to the two issues (GDPR and Privacy) to be updated at a subsequent Finance and General Purposes committee meeting (NC)

29. Receive and adopt the minutes of Standing Committees

RESOLVED: That the minutes of the Finance and General Purposes committee meeting held on 26th February 2018 and the resolutions contained therein be adopted by full Council (NC)

RESOLVED: That the minutes of the Planning and Environment meeting held on 30th April 2018 and the resolutions contained therein be adopted by full Council (NC)

RESOLVED: That the minutes of the Planning and Environment meeting held on 14th May 2018 and the resolutions contained therein be adopted by full Council (NC)

30. Consider and agree any communication messages arising from this meeting

- To highlight the presentation by the Mayor to her good causes for 2017/18
- To publicise the availability of the public inspection of the accounts at the appropriate time.

RESOLVED: That the communication messages as stated are agreed (NC)

Meeting end time: 8.35pm

Minutes approved

Signed (Mayor):

Date: