



Civic Hall, off Park Lane, Poynton, Cheshire, SK12 1RB

Date: 9th May 2018

You are summoned to the Annual Meeting of the Town Council for 2018 to be held on Monday 14th May 2018 at 8pm at the Civic Hall, Poynton.

Yours faithfully,

Liz Osborn
Town Clerk

A G E N D A

1. Election of Mayor and Deputy Mayor (see separate programme)
2. To note if anyone attending, or present, at the Committee meeting is making, or intends to make, an audio recording or film of the meeting
3. Questions from members of the public
4. Apologies for absence
5. Declarations of disclosable pecuniary or other interests
6. To approve as an accurate record the minutes of the Town Council meeting held on 5th March 2018
7. To receive the immediate past Mayor's announcements
8. To receive the newly elected Mayor's announcements
9. To receive and approve an amendment to the Town Council's Standing Orders, as recommended by the Management and Establishment Committee on 5th March 2018 and in accordance with Standing Order 76
10. To make the appointments of Members to the Standing Committees of the Council for 2018/2019
11. To elect Chairmen and Vice-Chairmen of Standing Committees of the Council for 2018/2019

12. To make the appointment of Members and Chairmen to Task and Finish Groups for 2018/19
13. To agree the appointments of representatives of the Town Council to the following outside bodies for 2018/2019:
- a) Air Training Corps (ATC)
 - b) Almshouses Trust and Warren Bulkeley Charities
 - c) Coppice Road Allotments Association
 - d) Projects 4 Poynton
 - e) Poynton in Bloom (PIB)
 - f) Twinning Association of Poynton (TAP)
14. To consider and approve the Town Council calendar of meetings for 2018/2019
15. To consider and confirm the re-appointment of bank signatories on the bank mandate
16. To consider and approve the re-appointment of JDH Business Services as the internal auditor
17. To receive and consider a report on the General Data Protection Regulation 2018 from the Town Clerk
18. To receive and consider the adoption of:
- Privacy notices
 - Information and data protection policy
 - Document retention policy
 - Subject access request policy
19. To receive and adopt the Minutes of Committees:
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| Community, Order and Public Safety Management and Establishment | 20 th November 2017 |
| Community, Order and Public Safety Management and Establishment | 29 th November 2017 |
| Community, Order and Public Safety Management and Establishment | 15 th January 2018 |
| Facilities, Infrastructure & Economic Development Planning and Environment | 29 th January 2018 |
| Community, Order and Public Safety Planning and Environment | 5 th February 2018 |
| Community, Order and Public Safety Planning and Environment | 12 th February 2018 |
| Facilities, Infrastructure & Economic Development Planning and Environment | 19 th February 2018 |
| Community, Order and Public Safety Planning and Environment | 5 th March 2018 |
| Facilities, Infrastructure & Economic Development Planning and Environment | 12 th March 2018 |
| Community, Order and Public Safety Planning and Environment | 19 th March 2018 |
| Facilities, Infrastructure & Economic Development Planning and Environment | 4 th April 2018 |
| Community, Order and Public Safety Planning and Environment | 16 th April 2018 |