

MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD AT 8.00PM
ON MONDAY 14TH MAY 2012 IN THE COUNCIL CHAMBER, CIVIC HALL,
POYNTON.

PRESENT

Chairman: Cllr B Lewis, then Cllr Mrs S Horsman

Cllrs G Bartos, M Beanland, L A Clarke, C Gorst, A Hall, Ms R Horsman, P Hoyland, H Murray, Mrs J Saunders, Mrs J Sewart, A Smith, G Smith

1. Election of Mayor and Deputy Mayor

Cllr Mrs Saunders proposed Cllr Mrs S Horsman as the new Mayor of Poynton. She explained that Cllr Mrs Horsman has been a long time resident of Poynton who has carried out extensive work in the community and is well known through her work with the Junior Gardeners and the marionettes. Cllr Mrs Saunders said she strongly supported Cllr Mrs Horsman for the role of Mayor of Poynton. Cllr Hoyland seconded the proposal.

RESOLVED: That Cllr Mrs S Horsman is appointed as the new Mayor of Poynton (NC)

Cllr Mrs S Horsman was duly presented with the mayoral regalia by the former Mayor, Cllr Lewis, and chaired the remainder of the meeting.

Cllr Mrs Saunders proposed Cllr Bartos as the new Deputy Mayor of Poynton. Cllr Mrs Saunders explained that Cllr Bartos has been a long standing Councillor on the Town Council who has previous experience as Mayor of Poynton. Cllr Mrs J Sewart seconded the proposal.

RESOLVED: That Cllr Bartos is appointed as the new Deputy Mayor of Poynton (NC)

2. Apologies for absence

Apologies were received from Cllrs N Cowan, G King, M Sewart and R West

3. Declarations of Interest

None

4. Minutes of the Town Council meetings held on 5th March and 20th March 2012

RESOLVED: That the minutes of the Town Council meeting held on 5th March 2012 be approved and signed by the Chairman (NC)

RESOLVED: That the minutes of the first part of the Extraordinary Town Council meeting held on the 20th March 2012 be approved and signed by the Chairman (12-2 abs)

Cllr Lewis said that the Extraordinary Meeting of 20th March 2012 was held contrary to the Local Government Act and the Poynton Town Council Standing Orders and therefore should not be legitimised by approving any minutes. Cllr Hoyland said this was a legitimate meeting and should be processed in the usual way.

RESOLVED: That the second substantive part of the minutes of the Extraordinary Town Council meeting held on the 20th March 2012 are approved (11- 2 abs - 1 against)

5. Appointment of Representatives to Outside Bodies for 2012/13:

For details see Annex A attached.

6. Appointment of Standing Committees for 2012/2013

For details see Annex B attached.

7. Election of Chairmen and Vice-Chairmen of Standing Committees for 2012/2013

For details see Annex B attached.

RESOLVED: That the appointment of representatives to outside bodies, the appointment of members to Standing Committees and the election of Chairmen and Vice-Chairmen of Standing Committees, all for 2012/2013, are approved (NC)

8. Former Mayor's Announcements

The former Mayor Cllr Lewis informed Councillors that he had had a very successful trip to Erd with the delegation from the Twinning Association of Poynton. The Air Cadets were well received in Erd who were very keen in future to twin Poynton scouts with the scout troops of Erd. Last Tuesday the former Mayor attended the Mayor making ceremony in Bollington.

RESOLVED: That the former Mayor's announcements are received (NC)

9. Minutes of Standing Committees

RESOLVED: That the minutes of the Parks, Buildings & Highways meeting held on 6th February 2012 are received and adopted (13 – 1 abs)

RESOLVED: That minutes of the Planning & Environment meeting held on the 13th February 2012 are received and adopted (13 – 1 abs)

RESOLVED: That the minutes of the Finance & General Purposes meeting held on 20th February 2012 are received and adopted (13 – 1 abs)

RESOLVED: That the minutes of the Management and Establishment committee meeting held on 27th February 2012 are received and adopted (13 – 1 abs)

Cllr Mrs J Saunders proposed that the minutes of the Community, Order and Public Safety committee meeting held on 27th February 2012 are received and the resolutions therein adopted by full Council.

Page 268 – Cllr Lewis noted that he did not send his apologies for absence. This will be amended.

RESOLVED: That the minutes of the Community, Order and Public Safety meeting held on 27th February 2012 are received and adopted, subject to the amendment requested (13 – 1 against)

RESOLVED: That the minutes of the Management and Establishment meeting held on 12th March 2012 are received and adopted (13 – 1 abs)

RESOLVED: That minutes of the Planning & Environment meeting held on the 12th March 2012 are received and adopted (NC)

RESOLVED: That the minutes of the Parks, Buildings & Highways meeting held on 19th March 2012 are received and adopted (NC)

Cllr Gorst proposed that the minutes of the Finance & General Purposes meeting held on 26th March 2012 are received and the resolutions therein adopted by full Council.

Page 288 – Cllr Hall questioned why the contribution to the Village Revitalisation Scheme amount reads £100,000 rather than £110,000. The Clerk clarified that the £100,000 is the original contribution by the Town Council to the Village Revitalisation Scheme and the additional £10,000 was allocated as a sinking fund to reinstate any forecourts that might require work or repair by utilities.

RESOLVED: That the minutes of the Finance & General Purposes meeting held on 26th March 2012 are received and adopted (13 – 1 abs)

10. Audit Procedures for 2011/2012 Accounts

a) Financial statements for the FY ended 31st March 2012

Cllr Gorst confirmed that the last meeting of the Finance and General Purposes Committee had considered the accounts in detail. The Clerk summarised the main items and observations from that meeting. Cllr Gorst explained that, following a recommendation from the Internal Auditor, he, together with the Clerk, would prepare a capital programme to account for the amount held in the Rolling Capital Programme Fund, and to submit this for approval to the F&GP Committee.

RESOLVED: That the financial statements for the FY ended 31st March 2012, as recommended for approval by F&GP on 30th April 2012, are approved, and signed by the Mayor (NC)

b) Annual Return, Section 1: Accounting statements for the FY ended 31st March 2012

The Clerk explained that the Town Council are obliged to send an Annual Return, of which this is part, to the Audit Commission.

RESOLVED: That the accounting statements for the FY ended 31st March 2012, as recommended for approval by F&GP on 30th April 2012, are approved, and signed by the Mayor (NC)

c) Annual Return: Governance Statement

RESOLVED: That the Annual Governance Statement, as recommended for approval by F&GP on 30th April 2012, is approved, and signed by the Mayor (NC)

d) Asset Register

The Clerk explained that under Item 8 of the Notes to the Accounts – Fixed Assets, the Accountant had made an error in the calculations which the Clerk had manually corrected.

RESOLVED: That the Asset Register is approved, and signed by the Mayor (NC)

e) Re-appointment of JDH Public Sector Services as Internal Auditors

Cllr Gorst noted the good work of the Internal Auditor who has worked with the Town Council over a number of years and charges a reasonable and modest fee for his services.

RESOLVED: That the re-appointment of JDH Public Sector Services as Internal Auditors is approved (NC)

11. Town Council Meeting Calendar for 2012/2013

The Clerk explained that he has tried to distribute the meetings fairly throughout the year.

Cllr Hall expressed his concern at the ad hoc arrangement for M&E meetings and that these meetings are not well publicised. The Clerk explained that Council trialled holding M&E meetings immediately before full Council, but these meetings were time constrained and therefore unsatisfactory. The Clerk confirmed that ample notice can be given to the public by advertising M&E meetings in the usual way as for all other Council meetings. This includes publicising meetings through the PUN, the Town Council website and on the Civic Hall and village notice boards.

RESOLVED: That the Town Council Meeting Calendar for 2012/2013 is approved (NC)

12. Poynton LAP meeting

Cllr Mrs J Saunders proposed that the minutes of the Poynton LAP meeting held on 4th April 2012 are received.

RESOLVED: That the minutes of the Poynton LAP meeting held on 4th April 2012 are received (NC)

13. Code of Conduct for Parish and Town Councils

Cllr Murray provided Council with a brief update and review of the Codes from a Cheshire East perspective.

RESOLVED: That the joint bulletin from Cheshire East and CHALC, and an article from the publication "Local Council Review" of Spring 2012, concerning the adoption of a Code of Conduct by Parish and Town Councils, is received (NC)

14. War Memorials Trust

The Town Council had received a letter from the War Memorials Trust, dated 26th April 2012, offering a grant of £2,383 towards the refurbishment of the Poynton War Memorial

The Clerk explained that there was also a public subscription which had raised the sum of £564. This brings the total fund to almost £3,000. The Clerk proposed that this issue now goes to the PB&H Committee to seek approval for the balance of c.£1,800 for the refurbishment of the War Memorial to be met from Town Council funds, and that the Clerk contacts the original contractors to make arrangements for the work to be carried out this summer.

RESOLVED: That the letter from the War Memorials Trust, dated 26th April 2012 is received (NC)

The meeting concluded at 8.50 pm