

POYNTON WITH WORTH TOWN COUNCIL

Civic Hall, Poynton

Date: 24th October 2012

You are summoned to a meeting of the Management and Establishment Committee to be held at **8pm on Tuesday 30th October** in the Civic Hall, Poynton.

AGENDA

PART A

1. Apologies for absence
2. Declarations of interest
3. To approve the minutes of the meeting held on 10th September 2012
4. To receive and consider an updated Town Council workload matrix
5. To review the Town Council's relationship with ChALC
6. To consider the revalidation of Quality Council status
7. Broadband coverage in Poynton

PART B

**The public and media are not admitted to PART B of this meeting –
Standing Order 69(b)(i) refers**

8. To receive a staffing update from the Clerk

Yours Faithfully,

**MALCOLM ADAMS
TOWN CLERK**