

# POYNTON WITH WORTH TOWN COUNCIL

Civic Hall  
Poynton,  
Cheshire

Date: 9<sup>th</sup> May 2012

You are summoned to the Annual Meeting of the Town Council to be held on Monday 14th May 2012 at 8.05 pm in the Council Chamber, Civic Hall, Poynton.

## A G E N D A

1. Election of Mayor and Deputy Mayor (see separate programme attached)
2. Apologies for absence
3. Declarations of Interest
4. To approve as a correct record the Minutes of the Town Council meetings held on 5<sup>th</sup> March and 20<sup>th</sup> March 2012
5. Appointment of Representatives to Outside Bodies for 2012/13:
  - a) Air Training Corps 1 representative
  - b) Parish Plan Monitoring Group 1 representative
  - c) Poynton in Bloom 2 representatives
  - d) Poynton LAP 1 representative
  - e) Twinning Association of Poynton 1 representative
6. Appointment of Standing Committees for 2012/2013
7. Election of Chairmen and Vice-Chairmen of Standing Committees for 2012/2013
8. Former Mayor's Announcements
9. To receive and adopt the Minutes of Committees:

Parks, Buildings & Highways	6 <sup>th</sup> February 2012
Planning & Environment	13 <sup>th</sup> February 2012
Finance & General Purposes	20 <sup>th</sup> February 2012
Management and Establishment	27 <sup>th</sup> February 2012
Community, Order and Public Safety	27 <sup>th</sup> February 2012

Management and Establishment	12 <sup>th</sup> March 2012
Planning & Environment	12 <sup>th</sup> March 2012
Parks, Buildings & Highways	19 <sup>th</sup> March 2012
Finance and General Purposes	26 <sup>th</sup> March 2012

10. Audit Procedures for 2011/2012 Accounts

- a) To approve the financial statements for the FY ended 31<sup>st</sup> March 2012 (recommended for approval by F&GP on 30<sup>th</sup> April 2012)
- b) To approve the accounting statements for the FY ended 31<sup>st</sup> March 2012 (recommended for approval by F&GP on 30<sup>th</sup> April 2012)
- c) To approve the annual governance statement ((recommended for approval by F&GP on 30<sup>th</sup> April 2012)
- d) To approve the Asset Register
- e) To approve the re-appointment of JDH Public Sector Services as Internal Auditors

11. To receive and approve the Town Council Meetings' Schedule for 2012/2013

12. To receive the minutes of the Poynton LAP meeting of 4<sup>th</sup> April 2012.

13. To receive a joint bulletin from Cheshire East and CHALC, and an article from the publication "Local Council Review" of Spring 2012, concerning the adoption of a Code of Conduct by parish and town councils.

14. To receive a letter from the War Memorials Trust, dated 26<sup>th</sup> April 2012, offering a grant of £2,383 towards the refurbishment of the Poynton War Memorial

Yours faithfully

**MALCOLM ADAMS**  
**TOWN CLERK**